

# Leading Indicators Surveys Overview

*Arkansas 21<sup>st</sup> CCLC*

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February 12, 2025



*Participants will...*



## ***Learn***

- The purpose of Leading Indicators and why we collect this data
- The data collection process and expectations for AR 21<sup>st</sup> CCLC programs
- Your role and responsibilities for data collection

## ***Review***

- Timeline
- Resources

Join at [menti.com](https://menti.com) | use code 3911 9948

Mentimeter

## What are some challenges to collecting good data?

8 responses

Consistent measures

getting parents to complete surveys

Attendance/ability to reach everyone

students not fully understanding the questions

Completing surveys

Varied responses due to different views or understanding.

Getting stakeholders to complete them

Sending a reminder to parents ahead of time to plan accordingly during pick up because they will be doing surveys.



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My first Word cloud



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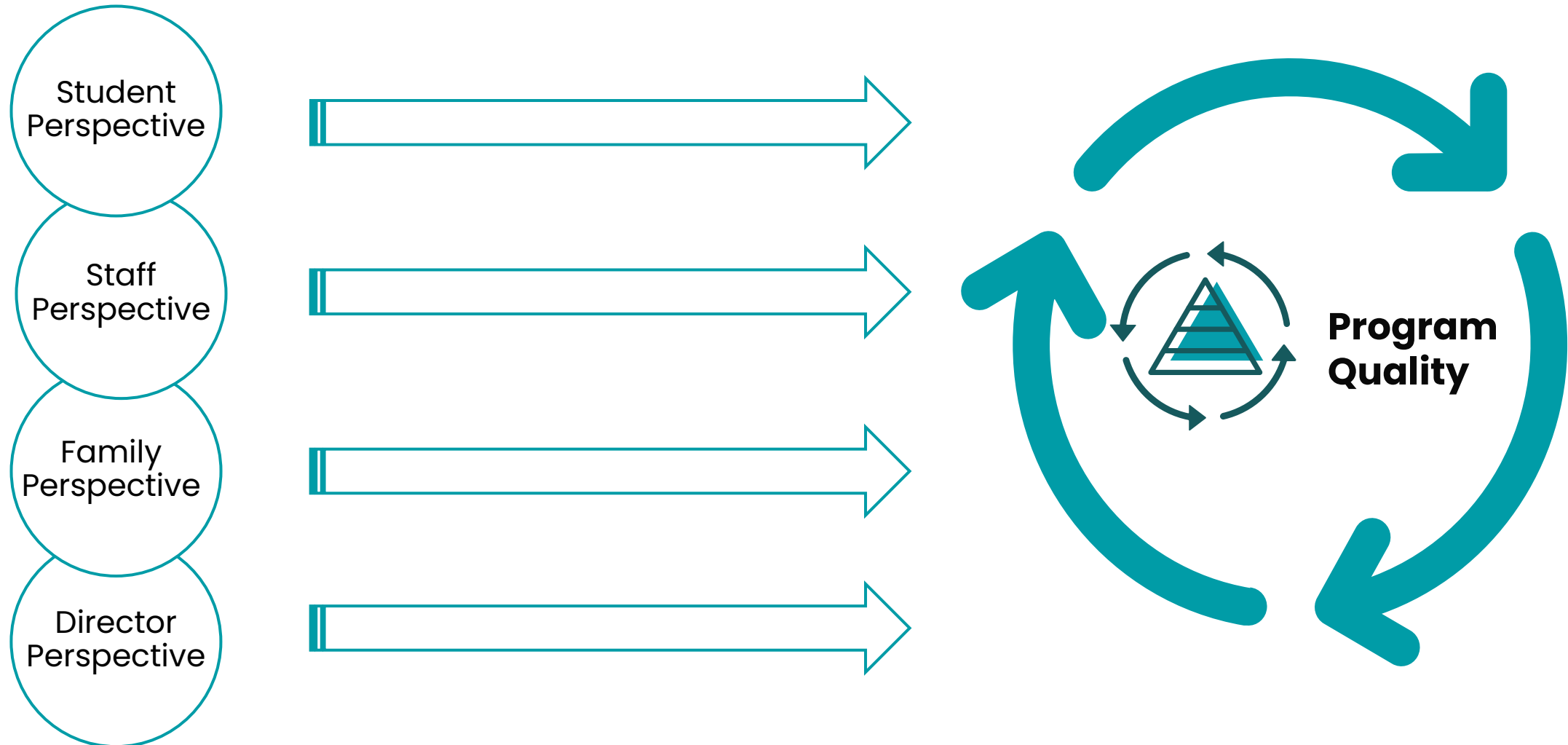


# Optimal Characteristics of Performance Data

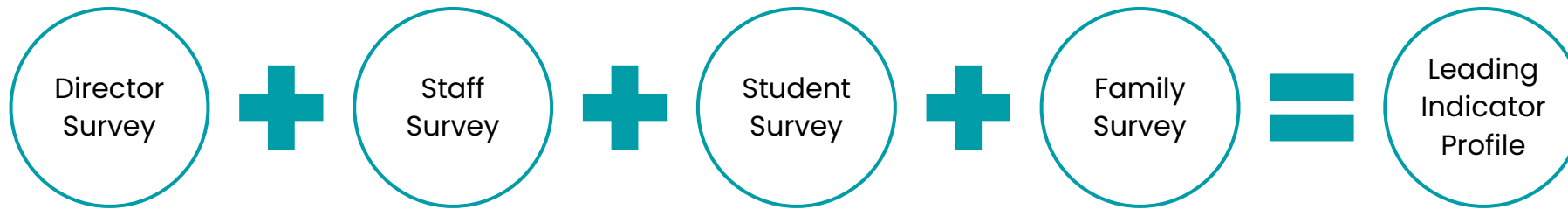
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- **Relevant**– directly related to overall goals and objectives of an initiative.
- **Valid**– data measures what it is intended to assess.
- **Actionable**– insightful and can be used to make decisions and corrections.
- **Multi-level**– designed for use by individuals (staff/sites) and aggregated across an organization/system to assess collective performance.

# Leading Indicators and Program Quality

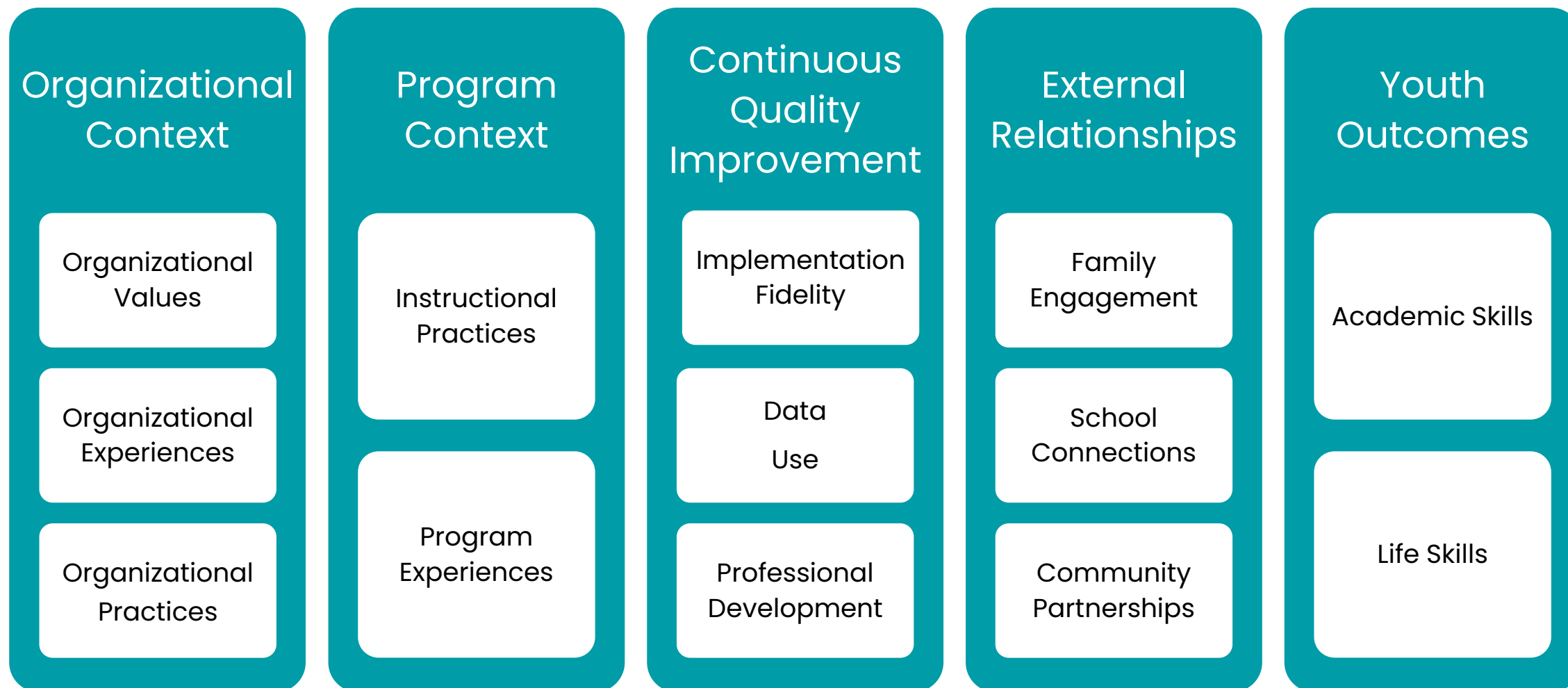


# Leading Indicators Surveys

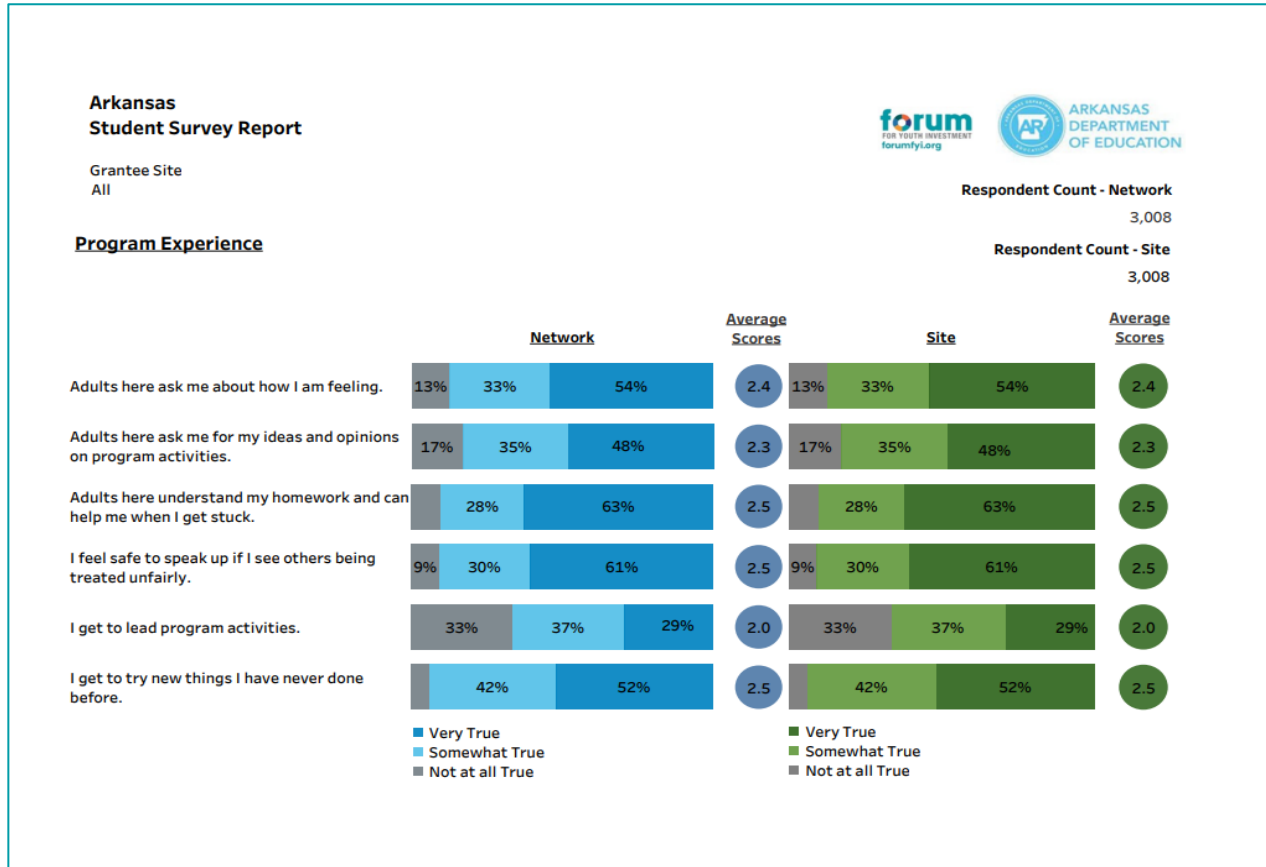


- Full scan of essential components that make up a high-quality youth development program
- Opportunity to compare feedback from key stakeholders
- Actionable information to support decision making and improvement planning conversations
- Common data points to tell a community impact story

# Domains & Scales



# Leading Indicators Survey Reports



- Reports available for all surveys.
- Data available at the network and site level for comparison.





### **Family Survey**

Administered online through Survey Monkey  
Available in English and Spanish within survey link  
Program directors and staff will share the link with families



### **Staff and Director Survey**

Administered online through Survey Monkey  
Program directors will share the link with their staff



### **Student Survey**

Administered online in Cayen  
Available in English and Spanish

# Family Survey

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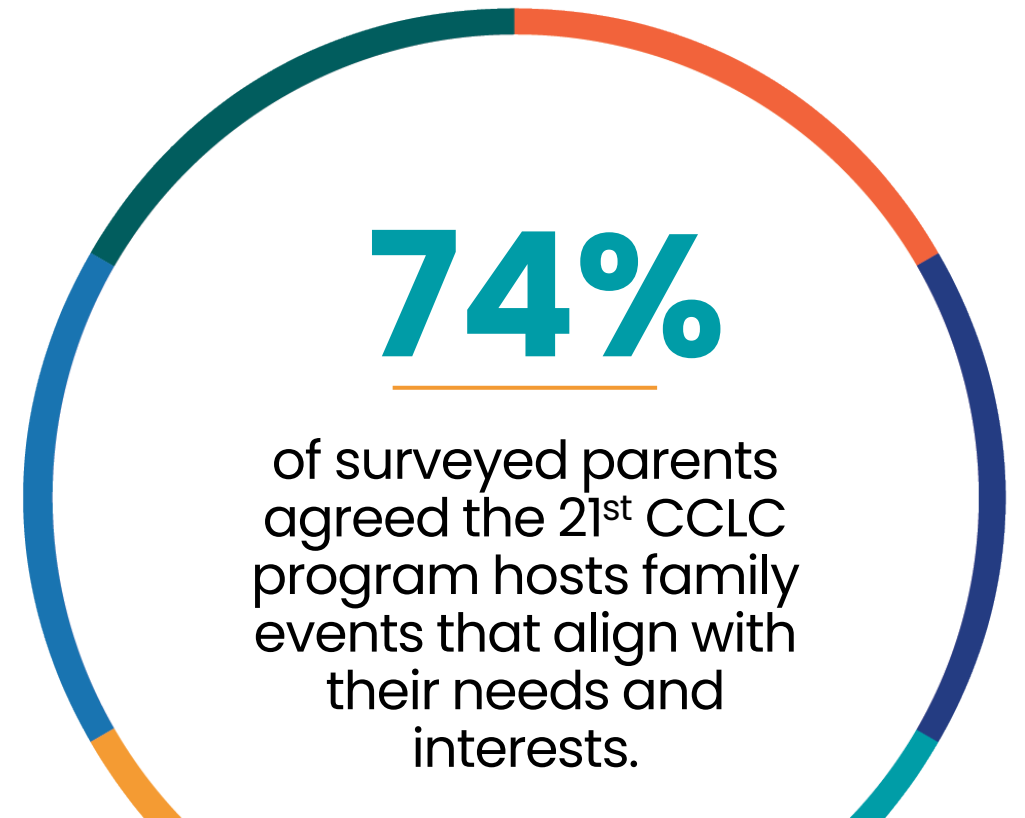
What are the experiences of  
parents & caregivers whose  
children attend your 21<sup>st</sup> CCLC  
program?



81%

of surveyed parents  
agreed 21<sup>st</sup> CCLC  
program staff really try  
to understand families'  
needs and concerns.







”

## **What do you like most about this program?**

“It is convenient and it helps my child get their work done and learn other things that they can’t do at school. Because of the afterschool program my kids are doing amazing in class. Thank you for what you do.”

–Parent

“



# Family Survey

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## **Who should complete the family survey?**

All parents/caregivers of students in the program.

## **What kinds of questions will be asked?**

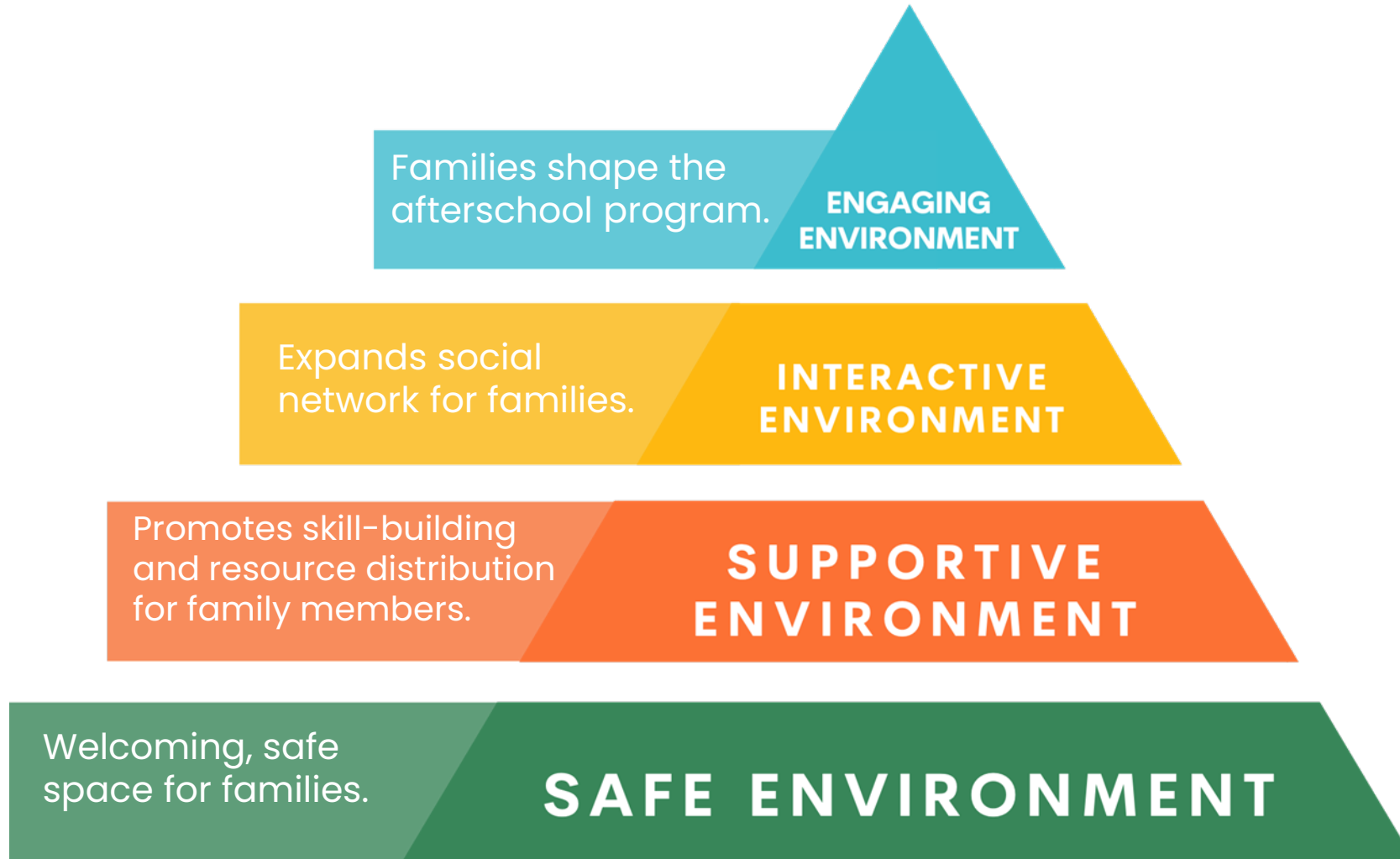
Our family survey is aligned to best practices in family engagement and aligns to the Weikart Center's pyramid of program quality.

## **How long will it take to complete?**

The survey should take no more than 10 minutes to complete.



# Family Survey





## Family Survey

- Parents/caregivers that have more than one child in the program only need to fill out one survey for the child who has participated in the program the longest.
- Please remind parents/caregivers that survey responses are anonymous, and all of the data will remain confidential.
- It is also important to give the parent/caregiver sufficient privacy when completing the survey to ensure the confidentiality of their responses.





## Family Survey Best Practices

- Talk to parents/caregivers about the purpose and importance of the survey during your regular family engagement efforts, calls, visits, and/or daily interactions. Stress that their input is needed to make the program as beneficial as possible for their child(ren).
- Plan to utilize any time the parents are physically at the location.
- Share the WiFi password at your location or set up a hot spot.
- Put link to the survey on your program's social media pages.

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 **Mentimeter**



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# What are some best practices you have for collecting family survey data?

5 responses

Requiring survey submission for enrollment for next year

We collect at parent teacher conferences.

We push it out on social media..

have computers on site and ask them to complete them at pick up or during other events when parents are on campus.

We have a Seesaw parent page for our after school and we post the link in that and we had a great response for our first year last year!

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My first Word cloud



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# Director & Staff Survey

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What are your experiences as  
directors and staff that lead 21<sup>st</sup>  
CCLC programs?



96%

of surveyed AR 21<sup>st</sup> CCLC  
directors indicated  
helping young people to  
be successful in school  
is a priority in their  
program.







88%

of surveyed AR 21<sup>st</sup> CCLC  
staff indicated they are  
encouraged by their  
supervisor to innovate  
and try new ideas.



# Director and Staff Survey

## Who should complete the survey?

All program staff and directors: afterschool teachers, youth workers, site coordinators, etc.

## What kinds of questions are on the survey?

Staff and directors report on job satisfaction, communication, academic activities, staff capacity, recruitment, connections to the school day, and community engagement.

## How much time will it take?

The survey will take about **20 minutes**.



# Director and Staff Survey Best Practices

- Set time aside at a staff meeting for your team to complete the survey.
- Create a schedule for staff to use the computer on site to submit their responses.
- Remind your team that all voices matter (staff, students, and family/parents).

# Student Survey

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What are the experiences of  
students that attend your 21<sup>st</sup>  
CCLC program?

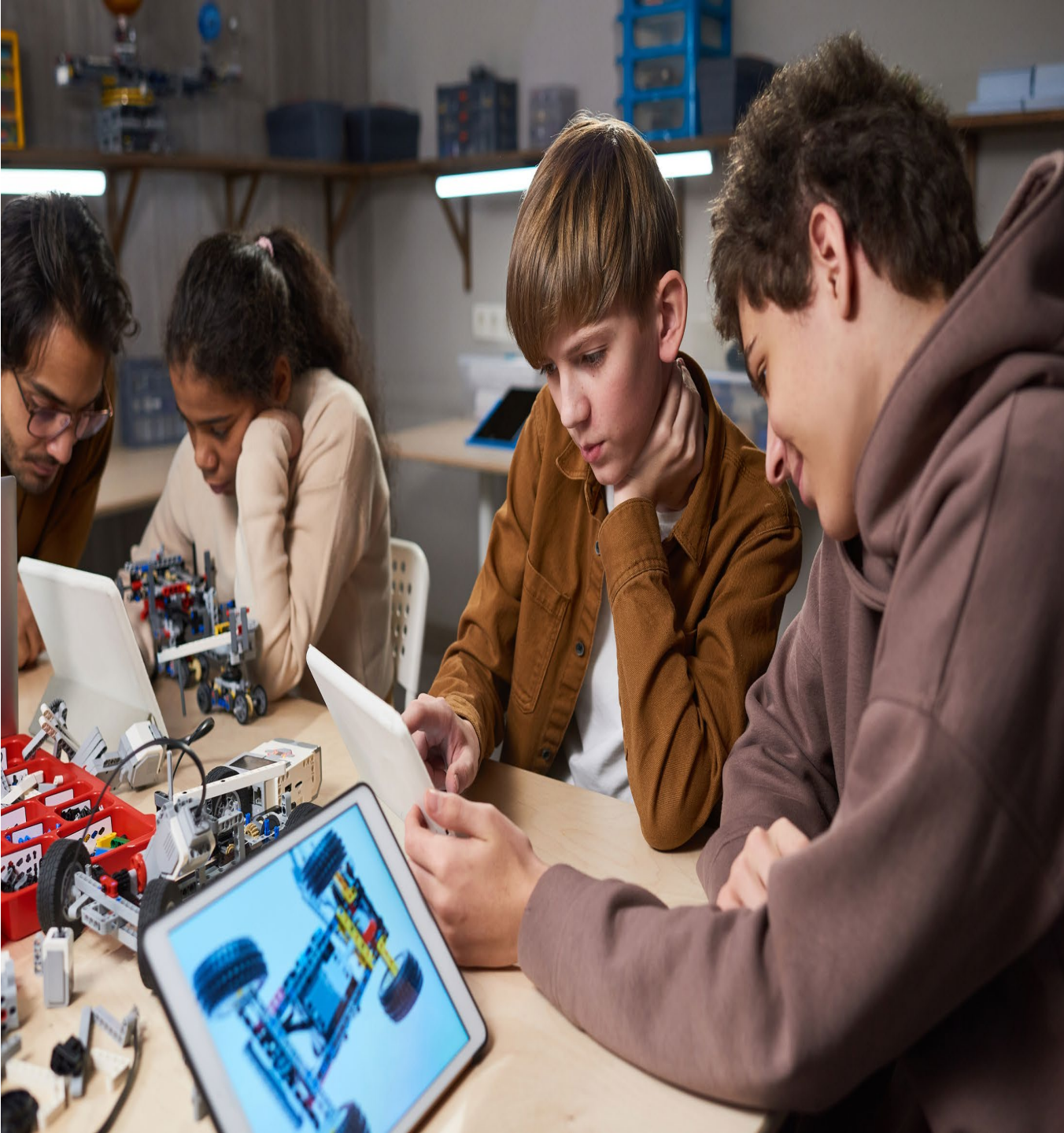




**53%**

of surveyed students  
indicated the activities  
they do in their 21<sup>st</sup>  
CCLC program make  
them think.





**94%**

of surveyed students  
generally agreed they  
like the activities in  
their 21<sup>st</sup> CCLC  
program.





# Student Survey

## Who should complete the survey?

Students in 4th through 12th grade who attend an AR 21<sup>st</sup> CCLC program.

## What kinds of questions will be on the survey?

Students report their program experience, program satisfaction, skill development, and academic habits.

## How long will it take to complete?

The survey will take about **10–15 minutes** to complete.

Surveys **should not** be administered to students who have returned a “*Passive Consent*” form signed by their parent/legal guardian.



# Student Survey Best Practices

- Decide how and when the survey will be administered (e.g., individually, as a group, etc.).  
Strategy should:
  - maximize student participation
  - minimize disruption to program schedule
- Read provided introductory script for all students being surveyed.
  - **For grades 4 – 8:** Read survey script (\*see handbook and student survey)
  - **For grades 9 – 12:** Students can complete on their own
  - Use your best judgement in mixed-age settings
- Students should not talk to one another during the survey.
- If a student does not understand a word, offer an easier word, tell them to answer as best as they can, or remind them they can skip the question.
- Check in with students to ensure that they submitted the survey.



## Engagement in Learning Teacher Report



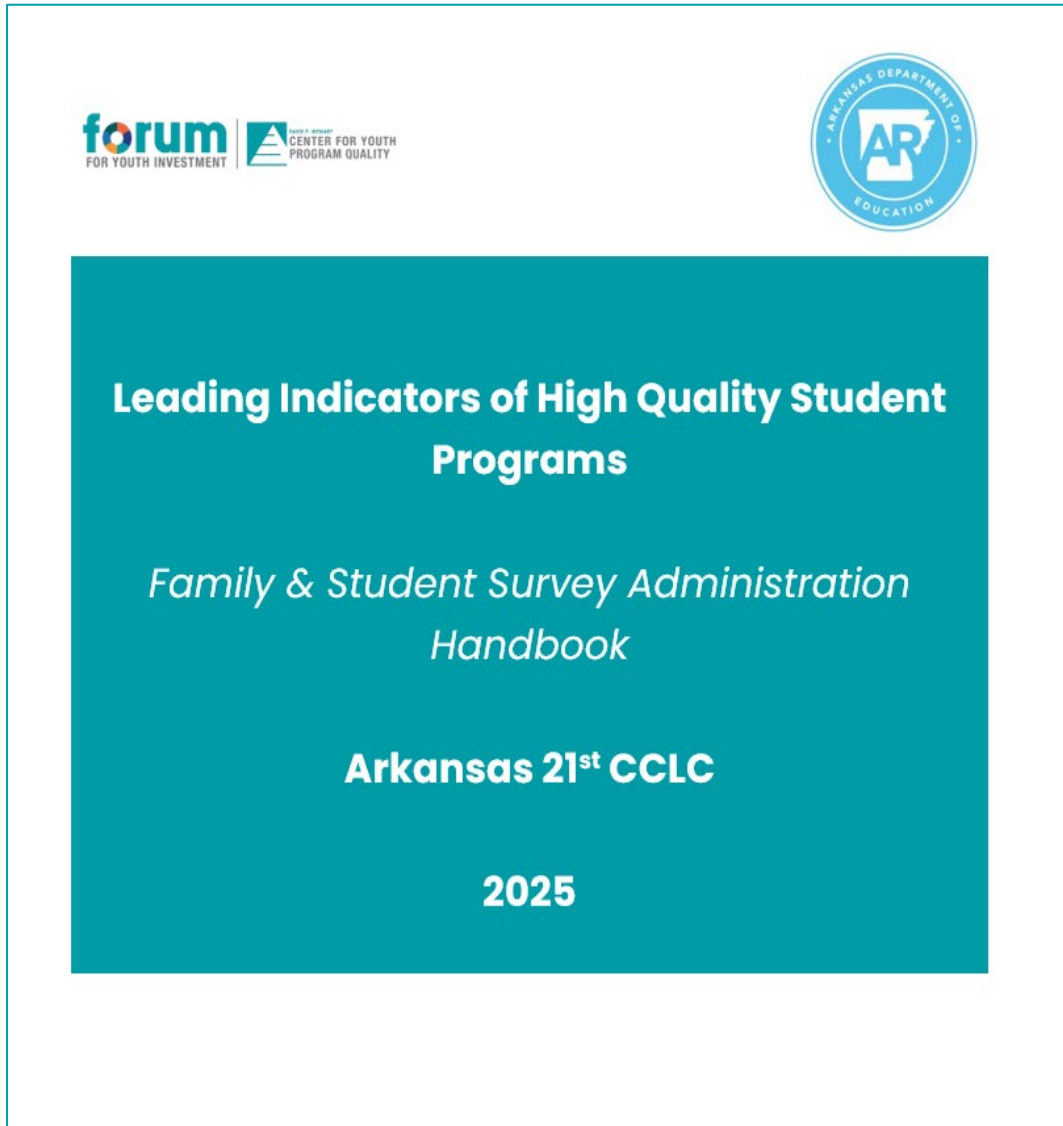
# Engagement in Learning

- One of five Government Performance Results Act (GPRA) performance measures
- Purpose is to get teacher feedback on student engagement in learning.
- Focus is on students in grades 1 – 5.
- Six questions in total that cover core engagement behaviors in the classroom.



# Transact

# Administration Handbook





- Leading Indicators Overview
- Student Survey Administration Guidelines
- Student Administration Script
- Family Survey Administration Guidelines
- Passive Consent Form Examples in English and Spanish
- Student and Family Surveys





# Passive Consent Form





If you want your child to take the survey, no action is needed. Thank you.

If you **do not** want your child to take the survey, please fill out the following form.

I have read (or understand) the information given on the first page of this form about participation in the Weikart Center's *Student Survey* as a part of their statewide evaluation of 21<sup>st</sup> CCLC programs.

By returning this form, I **DO NOT GIVE PERMISSION** for my child to take the Weikart Center's *Youth Survey*.

Parent/Guardian/Legal Representative:

Signature:  Date:  /  /

Printed Name:

Relationship to Child:

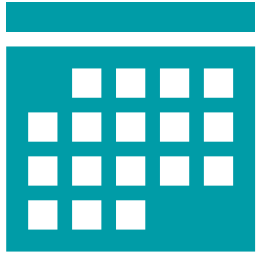
Child's Name (Print):

Program Name:  City:  State:

IF YOU **DO NOT** WANT YOUR CHILD TO TAKE THIS SURVEY, please return this form (page 1 and 2) to the youth program staff at the afterschool program by March 3, 2025. One copy of this form will be kept with the research notes of this study. You will be given a copy of the signed form to keep.

Available in English and Spanish as a fillable PDF

***\*\*submitted only if student should **NOT** take the survey\*\****



# Survey Administration Timeline

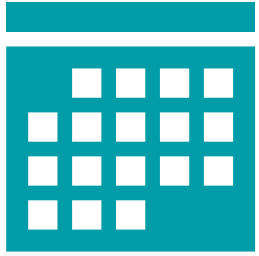
**All surveys are to be completed by Friday, April 4<sup>th</sup>**

Family: February 17<sup>th</sup> – April 4<sup>th</sup>, 2025

Staff and Director: February 17<sup>th</sup> – April 4<sup>th</sup>, 2025

Student: February 17<sup>th</sup> – April 4<sup>th</sup>, 2025

Teacher: February 17<sup>th</sup> – April 4<sup>th</sup>, 2025




## Survey Audits

- Weekly reports will be emailed with a count by site of surveys completed.
- Allows you to track your progress within the survey administration window.
- First audit will be emailed the week of February 24th.



## Quick Reminders

- Student surveys are only for grades 4 – 12.
  - Reports from teachers are only for grades 1–5.
  - Survey links for directors, staff, and families will be sent to your email along with the guide, consent form, teacher materials, etc.
  - Student survey and teacher report links are set up in Cayen.
- 



## Additional Questions?

Weikart Team

[arkdata@forumfyi.org](mailto:arkdata@forumfyi.org)

Transact Team

[support@cayen.net](mailto:support@cayen.net)